I. **Call to Order:** Christy called the meeting to order at 7:31 a.m. In attendance: Christy Madden, Monique Nowlin, Cory Rubright, Betty Huff, Paul Drevenstedt, Patricia Olivares; Greg Bergman; Rajima Danish, Milane Acevedo.

II. **Approval of Minutes:** Meeting minutes from March 21, 2019, were approved with no changes. Betty Huff moved to approve the minutes; Monique Nowlin seconded the motion.

III. **Committee Actions:**

- **Communications Subcommittee:** Rajima requested photos from the committee from the last two events for the newsletter. Also needs the group picture from the coffee event. Taking suggestions for what to feature in newsletter. She'd like to get it out in the beginning of May. Christy suggested profile of new member, Cory Rubright. Discussed Corporate Games closing ceremonies on May 4, 2019. Christy hopes to have the information for medal winners.

IV. **Knowledge Bank and Items for Newsletter:** Christy reports that there are still a couple items that need information regarding the Knowledge Bank, but most are complete. If anyone has an interest in contributing, open to accept more. Committee sign up sheet available. Some may have items to contribute.

V. **Review of Coffee and Donut Meet and Greet Event:** Overall great event. Christy appreciated the members roving event to provide information as to what the Council does. Council agreed that future event would need only 2-hour timeframe (8am-10am would suffice). Reviewed cost of approximately $1910 which included the additional hour and all other costs. Discussion ensued regarding holding this event in lieu of the pancake breakfast. Rajima added that there is a crepe cart option. Coffee vendor also mentioned that they do smoothies as well as ice cream. Ran out of membership forms at event, but 6 forms were turned in on-site. Most common question was about the two different fee options. Christy will speak to Auditor-Controller about changing fee format and charging a flat fee. May need to individually go into VCHRP payroll deductions to change. Christy also noted that Betsy Swanson-Hollinger told her Council could provide a PowerPoint slide to speak about at new employee orientation.

VI. **Registration for Sarita Maybin Event:** So far, 50-75 are registered for event. Council estimated 100. Discussed whether volunteers were needed and evaluation forms. Ms. Maybin doesn't have her own forms. Suggested that
forms be done to evaluate topic, location, etc. Paul will also open the invitation to City of Ventura as he knows there's interest. Bill will also invite IT staff. Patricia confirmed tables for food/beverages etc. She is picking up fruit, scones, plates, etc. Food provided by kitchen staff at JF. Beverage package included with reservation of site.

VII. **Board Participation and Next Steps:** Christy heard from Chris Cooper, and he has requested to step down from the Board. She asked him for suggestions for people from his agency. He suggested Derek Wilson, but he just changed positions so not sure he will be able to join.

Discussed Secretary opening. Rajima volunteered to be Secretary for the Council.

Christy reviewed a list of volunteers who expressed interest in being involved with various committees. The question was presented to Christy asking when were Board meetings held. All are welcome at the Board Meetings, but the real work is done at the committee level. Really need to encourage participation with the committees, and then move to the Board. She requested that the Chairs of Committees call or e-mail to follow-up with those interested.

Christy attached a list of standings of Corporate Games when she sent out the agenda for this meeting. Discussion ensued about coordinating issues and the need for possible change. Christy noted that Wellness is giving points for participating in Corporate Games, but they are requiring more tracking of these participants by the coordinators. Discussion about merchandise orders.

VIII. **Other Events/Activities for Balance of the Year:** Barbeque is listed on distributed schedule of events for May. Need to confirm if site was reserved by Mark. Discussion about organizing this event via e-mail since there will not be another meeting prior to date. Christy will confirm with Mark about the date. Discussion about holding in June or August if not in May.

Mark had confirmed with Christy that deposit was received for merchandise sales for Corporate Games.

Monique suggested having a crepe/donut Networking event in November.

Paul also reported that he has a speaker available the first part of December. Would need to confirm availability with VCOE.

IX. **Adjourn:** Meeting was adjourned at 8:22 a.m. by Christy Madden.

Minutes submitted by MA