

**MANAGEMENT COUNCIL BOARD OF DIRECTORS  
MEETING OF THURSDAY FEBRUARY 21, 2019  
GSA CONFERENCE ROOM 164  
Minutes**

**I. Call to Order**

**Christy Madden**

Present: Monique Nowlin, Greg Berman, Christy Madden, Mark Lorenzen, Bill De La Espriella, Rajima Danish Engel, Elizabeth Huff, Patricia Olivares, Chris Dunn and Cory Rubright (potential Board member)

**II. Board of Director Business**

**Board Members**

Chris Dunn announced that he will no longer be able to serve on the Board and introduced Cory Rubright as a potential candidate to represent the Sheriff's department on the Board. Chris stated that Cory will prepare and present his candidate statement at the next Board meeting.

Christy requested that the Board be prepared to discuss Board composition/participation at the next meeting.

**III. Approval of Minutes**

**Chris Cooper**

Draft minutes for December 21, 2018 were not available. Patricia volunteered to provide a minute taker from the Probation Agency for future meetings.

**IV. Treasurer's Report**

**Mark Lorenzen**

Motion to approve the Treasurer's report:

Motion: Betty Huff

Second: Patricia Olivares

Unanimous

Authorization to pay balance of \$5,000 for invoice to ITS per quote, \$2,609 previously paid to IT.

Motion: Chris Dunn

Second: Monique Nowlin

Unanimous

Rajima requested that the council purchase the program used to format the newsletter as she is currently using a limited free version. All agreed that the look of the newsletter was much improved and that Rajima would be reimbursed for the purchase of the program.

**IV. Committee Actions** **Subcommittee Chairs**

This is the time for subcommittee chairs to provide a brief report on committee activities and secure Board approval on action items.

**V. Communication Subcommittee** **Rajima Danish and Bill De La Espriella**

Rajima indicated that member feedback form distributed during the Awards luncheon resulted in a small sample size and may be biased. It was moved by Patricia Olivares and seconded by Monique Nowlin that the feedback form and request will go out with the next newsletter. There was unanimous agreement.

**VI. Networking Subcommittee** **Monique Nowlin & Betty Huff**

Will schedule a Meet & Greet event for late March, Thursday if possible, for the Board to be available to meet with MC members that drop in during a 2-hour period. Held in the MPR with coffee-cappuccino, espresso, etc.

**VII. Education Subcommittee** **Paul Drevenstedt, Monique Nowlin, & Patricia Olivares**

January TYSK held, September will be the Public Defender. Speaker event scheduled for Thursday, April 25<sup>th</sup> at VCOE 8-12. Patricia suggested we look at holding future events in the Behavioral Health conference room on Williams as there is no fee, the attendees would not be so spread out and it may be more inclusive.

**VIII. Board & Membership Subcommittee** **Board Members**

Discussion around membership tiers to reexamine two levels. Mark sent an Excel spreadsheet to all with the number of members contributing at the \$5 level-60, and the \$2-40. Patricia requested a breakdown by agency, Christy will run data by agency and provide to all Board members.

**IX. Adjourn** **Christy Madden**

Meeting adjourned at 8:20 AM.